

DELEGATED DECISIONS BY CABINET MEMBER FOR TRANSPORT MANAGEMENT

MINUTES of the meeting held on Thursday, 27 February 2025 commencing at 10.00 am and finishing at 11.55 am

Present:

Voting Members: Councillor Andrew Gant – in the Chair

Other Members in Attendance: Councillor Donna Ford (Agenda Item 5)
Councillor Liam Walker (Agenda Item 5)

Officers: Jack Ahier (Democratic Services Officer), Cathy Champion (Operations Manager – Civil Enforcement), Michael Deadman (Team Leader – TDM - South), Paul Fermer (Director of Environment and Highways), Lauren Jones (Team Leader – ANPR Enforcement), Daron Mizen (Operational Manager – Highways Schemes) Jason Sherwood (Head of Regulatory Planning Enforcement), Lee Turner (Team Leader – Traffic and Road Safety), James Whiting (Team Leader – TRO's and Traffic Schemes), James Wright (Senior Officer – Traffic and Road Safety).

| Agenda Item | Officer Attending |
|-------------|---|
| 5 | Lauren Jones (Team Leader – ANPR Enforcement) |
| 6 | Michael Deadman (Team Leader – TDM – South), Jason Sherwood (Head of Regulatory Planning Enforcement). |
| 7 | James Whiting (Team Leader – TRO's and Traffic Schemes), James Wright (Senior Officer – Traffic and Road Safety). |
| 8 | James Whiting (Team Leader – TRO's and Traffic Schemes) |
| 9 | James Whiting (Team Leader – TRO's and Traffic Schemes) |

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and agreed as set out below. Copies of the agenda and reports [agenda, reports and schedule/additional documents] are attached to the signed Minutes.

1/25 DECLARATIONS OF INTEREST

(Agenda No. 1)

There were none.

2/25 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda No. 2)

There were two questions asked. The questions and responses can be seen in an Addendum on the meeting page on the Council's website. There were no supplementary questions.

3/25 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3)

There were 10 requests to address the meeting with some speakers speaking on multiple items. A list of speakers can be seen below:

5. Proposed ANPR Enforcement of Moving Traffic Sites:

Cllr Donna Ford

Cllr Liam Walker

David Edward-Hughes

Paul Ardern

Dawn McGiveron

Robin Tucker

Danny Yee

6. Standing Advice – Transport Development Minor Planning Applications:

Robin Tucker

Danny Yee

7. Burford – Proposed Coach Access Restrictions, Waiting Restrictions and New Pedestrian Crossings

Peter Higgs

Luke Marion

James Barwise

4/25 MINUTES OF THE PREVIOUS MEETING

(Agenda No. 4)

The minutes of the meeting held on 23 January 2025 were approved and signed by the Chair as a correct record.

5/25 PROPOSED ANPR ENFORCEMENT OF MOVING TRAFFIC SITES

(Agenda No. 5)

The Chair introduced the item to the meeting, invited speakers to make their addresses and responded to their points in turn.

The Chair, following a question by one of the speakers, raised the issue of the Friday Market in Sheep Street, Bicester. Officers confirmed that consultation would be undertaken with the market, along with businesses in other areas within the scheme, and that some form of exemption database was planned, should the recommendations be approved.

The Chair stated that there was no change for any kind of vehicle proposed in this report and that it would be a change of enforcement methods.

Following a question from the Chair, officers noted that it was for blue badge holders to nominate the vehicles they use.

The Chair noted the point about demographics of users of the scheme. Officers reflected upon the use of drop-ins in similar schemes and stated it would be looked at to support residents.

Following a question from the Chair, officers confirmed that fines were ring-fenced by law.

In regards to paragraph 3 of the report, officers confirmed that there were options for members of the public to report areas which, in their view, would benefit from ANPR enforcement, on the website.

The Chair welcomed the level of consultation responses and referred to several of them.

The Chair referenced several consultation responses regarding 'powered two-wheelers' without number plates and noted the difficulty of enforcing regulations with ANPR with these type of vehicles.

The Chair referred to the main points raised in the report, including signage, privacy concerns, exemptions, charity shop concerns and timings.

The Chair noted several local details, such as if the ANPR enforcement would apply to residents in the Baldons accessing properties rather than cutting through, which officers confirmed would not be.

The Chair re-iterated that consultations are opportunities to make comments on the proposals, but that they were not referendums.

The Chair thanked officers for their work, thanked speakers for their contributions and agreed to the recommendations in the report.

RESOLVED:

Approve the following sites for ANPR camera enforcement, as advertised:

- Abingdon: Bath Street – Right Turn,
- Abingdon: Stratton Way – Right Turn,
- Banbury: Rother Road – No Entry,

- Bicester: Sheep Street – No Entry,
- Bicester: Sheep Street – Pedestrian Zone,
- Didcot: Lydalls Road – No Entry,
- Didcot: Lydalls Road – One Way,
- Didcot: Station Road – Bus Gate,
- Faringdon: Market Place – No Motor Vehicles,
- Kidlington: A44 – U-Turn,
- Kidlington: High Street – Pedestrian Zone,
- Marsh Baldon: Baldon Lane – No Motor Vehicles,
- Oxford: A420 (into St Clements) – Bus Lane,
- Oxford: Barracks Lane – No Motor Vehicles,
- Oxford: North Way – U-Turn,
- Oxford: North Way – Left Turn,
- Oxford: Rectory Road – No Entry,
- Oxford: St Clements – Bus Lane,
- Oxford: West Way/Botley Road – Bus Lane,
- Witney: Market Square/High Street – No Motor Vehicles

6/25 STANDING ADVICE - TRANSPORT DEVELOPMENT MINOR PLANNING APPLICATIONS

(Agenda No. 6)

The Chair introduced the item to the meeting, invited speakers to make their addresses and responded to their points in turn.

Officers confirmed that the intention of the document, which was technical in nature rather than strategic, was to steer officers in the planning authorities in the right direction.

The Chair raised the question regarding adding car parking spaces to the recommendations alongside dwellings. Officers confirmed that they would take this point away and would form part of the drafting process.

Officers noted that the process would help the Council, as highways authority, and local planning authorities to quicken development processes.

The Chair asked to be sighted on this document through its development and officers agreed to this.

The Chair thanked officers for their work, speakers for their contributions and agreed to the recommendations in the report.

RESOLVED to:

- a) **Approve the decision for the Highway Authority to provide Standing Advice for use by Oxfordshire's local planning authorities when determining Minor Planning Applications with five or fewer residential dwellings / units.**

- b) Delegate the approval of the Standing Advice document to the Director of Economy and Place in consultation with the Cabinet Member.**

7/25 BURFORD - PROPOSED COACH ACCESS RESTRICTIONS, WAITING RESTRICTIONS AND NEW PEDESTRIAN CROSSINGS
(Agenda No. 7)

The Chair introduced the item to the meeting, invited speakers to make their addresses and responded to their points in turn.

The Chair pointed out that the Priory Lane issue was not the only one outlined in the report and noted that there were two admirable objectives pulling in opposite directions.

The Chair referred to several of the consultation responses, regarding business trade.

Officers confirmed what the existing Traffic Regulation Order covering Priory Lane was and stated that it was not a long-term solution.

Issues were raised around the bus school services and it was stated by the bus companies that recommendations a) & d) would affect these services, in terms of school trips.

The Chair confirmed that the Local Transport Connectivity Plan (LTCP) has a governing hierarchy of: pedestrians, active travel, public transport, trade vehicles and private cars, in that order.

The Chair agreed to recommendations b), c), e), f) & g), whilst deferring recommendations a) & d) to allow for further discussion with the explicit intention of finding a suitable solution. The Chair asked for officers to start discussions now with the Town Council, local representatives and all other stakeholders.

The Chair re-iterated that if it came down to it, then the safety of children would be prioritised over tourism.

The Chair thanked officers for their work, speakers for their contributions and agreed to recommendations b), c), e), f) & g), whilst deferring recommendations a) & d).

RESOLVED to:

Approve the following recommendations:

b) 'No Waiting at Any Time' (Double Yellow Lines) extended on the northern side adjacent to 'The Rectory'

c) 'No Loading at Any Time' – will be introduced alongside the extended DYLS for 22 metres adjacent to the gated access to the 'Burford Priory',

e) Extend the existing 'No Waiting at Any Time' (Double Yellow Lines)

restrictions on the eastern side of Barns Lane, northwards to the southern property boundary of No.12 Barns Lane,

f) Introduce new 'No Waiting at Any Time' (Double Yellow Lines) restrictions on the eastern side of High Street, leading northwards from the northern end of the bridge over the River Windrush,

g) 'Humped' Zebra crossing on the A361 The Hill, approximately 75 metres north of the junction with Windrush Court.

Defer the following recommendations:

a) Bus & Coach restriction along the entire length of Priory Lane, (with an exemption for 'Permit Holders'),

d) Formalisation of existing 'School Keep Clear' markings on the northern side adjacent to the Burford Primary School, with 'No Stopping 8am to 5.00pm Monday to Friday' restriction,

8/25 GREAT CLARENDON STREET, OXFORD - PROPOSED PARKING RESTRICTION AMENDMENTS
(Agenda No. 8)

The Chair introduced the item to the meeting.

Officers confirmed that since the report was drafted, a car club in Oxford had shown interest in re-utilising the bay as a car club bay. Officers noted the support for this approach by the local County Councillor.

Officers noted that their recommendation would therefore change to recommend a deferral to allow further discussion with the car club.

The Chair thanked officers and agreed to defer the recommendations in the report.

RESOLVED:

To defer the recommendations:

a) Approve the extension of the existing 'Pay & Display' parking bay (8.00am - 10.00pm Monday to Saturday all day Sunday) on Great Clarendon Street in Oxford, as advertised.

9/25 OXFORD CITY, VARIOUS LOCATIONS - PROPOSED NEW AND DELETED DISABLED PERSONS PARKING PLACES (FEBRUARY 2025)
(Agenda No. 9)

The Chair introduced the item to the meeting.

The Chair noted how these recommendations were responses to individual circumstances.

The Chair asked if disabled people parking places were allowed both at work and at home? Officers noted that this was generally residential, but that having parking places at work and home was not uncommon.

The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

Approve the following:

a) The proposed provision of Disabled Persons Parking Places (DPPP) at: Oxford – Allin Close, Danvers Road, Glebelands, Goslyn Close, First Turn, Lake Street,

b) The proposed removal of Disabled Persons Parking Places (DPPP) at: Fane Road, Park Town.

c) To not approve the removal of DPPP's at the following location: Leckford Road (2 x bays).

10/25 PROPOSED 20MPH SPEED LIMIT - LAND EAST OF RADLEY RD, KENNINGTON
(Agenda No. 10)

The Chair introduced the item to the meeting.

The Chair read out a written statement submitted to the meeting.

The Chair stated this scheme was a clear application of County Council policy and guidance.

The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

a) Approve the introduction of a new 20mph speed limit on all roads within 'The Lawns' residential development in Radley, as advertised.

..... in the Chair

Date of signing